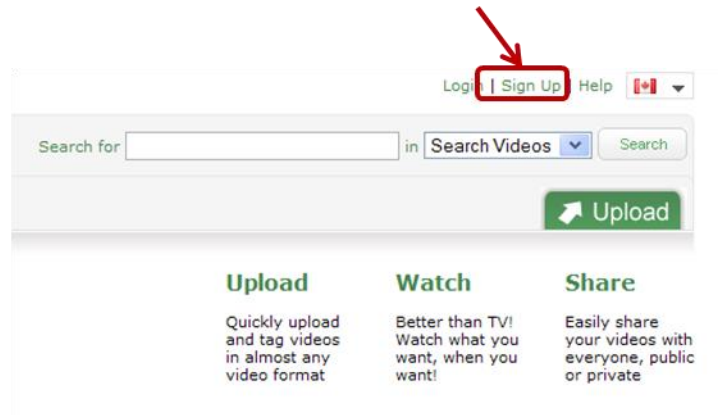


USER INSTRUCTIONS

learntube.ca is a video-sharing website on which users can upload and share videos and videoclips. Videos are easy to search, access, and upload within this dedicated portal.

Creating an elearntube Account

All users of elearntube.ca must create an account before they can use the full features of elearntube. To create an account, click on the Sign Up button in the top right corner of the elearntube.ca home page.



Fill out all the information requested in the Sign Up section. Before clicking on the Sign Up button to create your account read the Terms of Use and Privacy Policy shown.

Sign Up

If you already have an account click here to [Login](#)

Signup

Email Address:

User Name:

Password:

Confirm Password:

Verification:

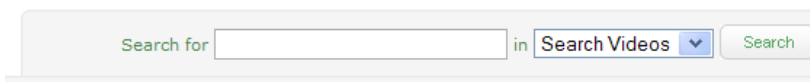
I certify I am over 14 years old
Please agree to the site "[Terms of Use](#)" and [Privacy Policy](#)
by scrolling to the bottom of the Terms window to the right.

Type in the characters
you see in the
Verification section.
This is a security
feature.

Watch

Once you have an account you can Login from the home page and then watch both public videos and private videos to which you have access. Clicking on the Watch tab will open up a listing of all public and private videos you have permission to access on elearntube.ca.

If you know the name of the video you wish to watch, you can use the Search option at the top of the page to locate it.



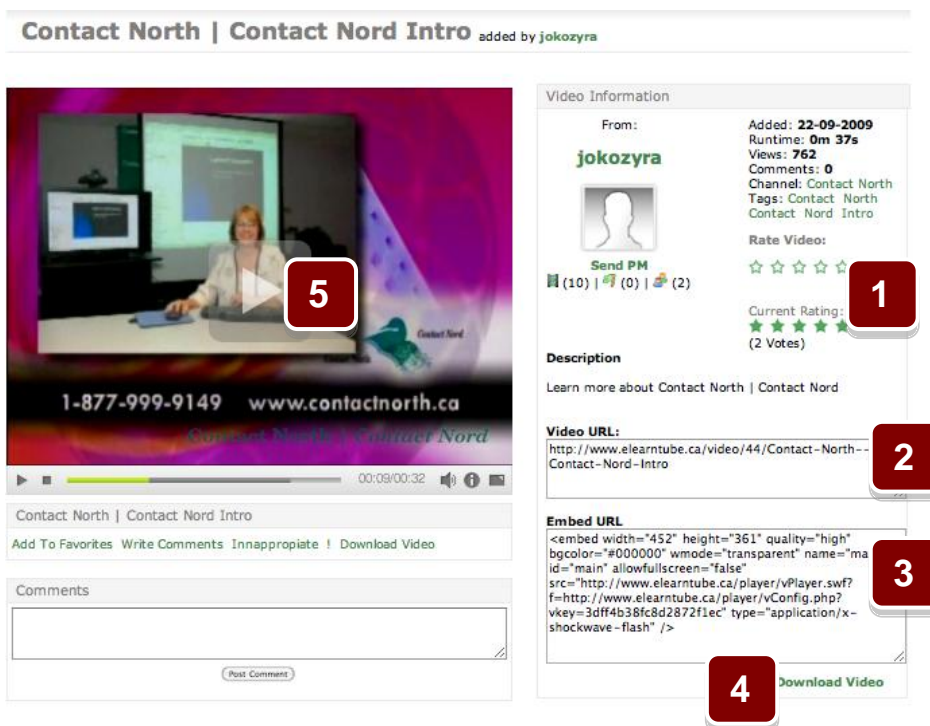
Alternatively, you can narrow down the videos by institution by using the Channels tab and selecting the institution channel on which the video would be stored.



Once the video has been selected, you will see a screen similar to the one depicted below. The following options are included (indicated on the image below):

1. Rate the Video from 1-5 stars (you must be logged in to rate videos).
2. The Video URL can be copied and pasted into a browser or used as a link in your agenda.
3. Embed URL provides the coding to place the video directly into a web page.
4. Download Video allows you to save a copy of the video.
5. Press the Play Button in the centre of the video to start.

Contact North | Contact Nord Intro added by jokozyra



Video Information

From: **jokozyra**
 Added: **22-09-2009**
 Runtime: **0m 37s**
 Views: **762**
 Comments: **0**
 Channel: Contact North
 Tags: Contact North
 Contact Nord Intro

Rate Video:
 ☆☆☆☆☆ (1) | (0) | (2)

Current Rating:
 ☆☆☆ (2 Votes)

Description
 Learn more about Contact North | Contact Nord

Video URL:
<http://www.elearntube.ca/video/44/Contact-North--Contact-Nord-Intro>

Embed URL
 <embed width="452" height="361" quality="high" bgcolor="#000000" wmode="transparent" name="main" id="main" allowfullscreen="false" src="http://www.elearntube.ca/player/vPlayer.swf? f=http://www.elearntube.ca/player/vConfig.php?vkey=3dff4b38fc8d2872f1ec" type="application/x-shockwave-flash" />

5 (Play Button)

1 (Rate Video)

2 (Video URL)

3 (Embed URL)

4 (Download Video)









Contact North | Contact Nord Intro
 Add To Favorites Write Comments Inappropriate ! Download Video

Comments
 [Text Area]
 Post Comment

Channels

Channels are used to organize and store videos. Videos may sometimes be appropriately assigned to more than one channel, but to search for videos from your organization you should click on its Channel. A channel is automatically created for each partner organization of Contact North (if your organization is not listed, contact Contact North). To select a specific channel, click on the Channel tab.

All Channels

 <p>e-Channel e-Channel Video Channel Today: 0 Total: 8 Groups: 1</p>	 <p>Contact North Contact North Video Channel Today: 0 Total: 5 Groups: 2 upload secured</p>	 <p>elearnnetwork.ca elearnnetwork.ca Video Channel Today: 0 Total: 14 Groups: 0</p>	 <p>Sioux Hudson Literacy Council Sioux Hudson Literacy Council Video Channel Today: 0 Total: 4 Groups: 0</p>
 <p>ILC CEI INDEPENDENT LEARNING CENTRE</p>	 <p>the learning HUB</p>	 <p>ALGOMA</p>	 <p>Collège Boréal</p>

Groups

Elearntube groups are users interested in sharing videos and discussion on a particular topic. There are three types of groups:

- Public groups that anyone can join.
- Protected groups that require the group founder approval to join.
- Private groups where membership is by invitation from the group founder.

To create a group, click on the Create Group tab and fill in the information. Your group can belong to up to three channels. It helps to use relevant channels so that others can find your group.

Home Watch Channels **Groups**

Groups Recently Added

Browse Groups My Groups **Create Group**



To upload a video, click on the Upload button in the top right portion of web page. This will bring you to the Upload page.

1. Give the video a title. It should be a meaningful and appropriate title.
2. Tags help people search for video content when they don't know the title. List all words that help describe your video and separate them with a space.
3. Use the Description text box to give a detailed description of the video. This allows users to decide if it is the video they want to load.
4. Channels are used to store the video. Select the channel that corresponds to the organization to which you belong (one selection is required). While you can select multiple channels for your video you should only do so if it is appropriate.
5. You can enter a password for access to the video, if desired.

Upload

Upload

Video Information (Step 1 of 2)

Title: **1**

Tags: **2** Enter one or more tags, separated by spaces.

What Are Tags?

Tags are simply keywords used to describe your video so they are easily searched and organized. For example, if you have a surfing video, you might tag it: surfing beach waves.

Description: **3** When entering a video description, Try to make the description both relevant and lengthy

Video Channel

Choose Your Channel

Channels are used to organize videos, please select the channel which has been made for your institution/organization or use the general channel.

- e-Channel
- Contact North (secured) **4**
- Sioux Hudson Literacy Council
- Independant Learning Centre
- The Learning Hub

Password if required: **5**

NEXT

Click on the **Next** button to continue.

Uploading (cont'd)

The next screen of the Upload will allow you to select your video and specify how it will broadcast.

1. Click on the browse button and find your video.
You may need to convert it to an accepted format using video conversion software.
2. Select how the video will be posted on the site.
Public videos can be viewed by all users with accounts. Private gives you the ability to select which users can have access to the video.

Accepted formats are:

.avi, .flv, .mpeg, .wmv,
.mov, .3gp, .mp4, .mpg,
.asf

Upload
Embed

Video Upload (Step 2 of 2)

File: Browse... 1

Max file size: 250 MB. No copyrighted or obscene material.

After uploading, you can edit or remove this video at anytime under the "My Videos" link on the top of the page.

Broadcast

Public: Share your video with the world! 2

Private: Only viewable by you and those you share the video with via a group.

RESET
UPLOAD

Clicking on the Upload button will upload your video to the elearntube.ca site. If successful, you will see an **Upload Success** message, however your video will not be available to be viewed until fully processed. This conversion and upload time is dependent on the size of your file. A 250 MB video, for example, could take up to 5 minutes to process. During this time, your video will not be available for viewing nor will it show a proper thumbnail on the elearntube.ca page.



TIP: To direct participants to your video you can post the *elearntube.ca* URL on your e-Channel whiteboard, or for shorter video clips you can embed the video URL in the e-Channel Agenda.

Frequently Asked Questions

What video formats can I upload to the system?

You can upload any of the following formats: avi, flv, mpeg, wmv, mov, 3gp, mp4, mpg, asf, mp3, f4v, swf. *Note: A website that may be of help to convert video to one of the accepted formats is youconvertit.com.*

Can I only upload videos?

No, you can also upload MP3 audio files for streaming and downloading.

What size of video can I upload?

You can upload videos up to 250MB in size.

If my video is over 250MB how do I then upload it?

Use a free video editing program to cut the video into smaller segments. An example of one is Windows Movie Maker. You can also look at re-coding the video into a more compressed format like mpeg.

Why is there no audio for the wmv pro video I uploaded?

There is a known compatibility issue with wmv pro videos codec. Videos in this format will have to be converted to one of the other acceptable formats.

How can I manage who can view my videos?

Upload the video as Private. Only the uploader can see private videos. If you then want to share your private videos with select people, create a group, add the private video to the group, then invite those members which you wish to have access to that video to the group.

My organization doesn't have a channel, how can I get one?

Channels will be created for educational partners of Contact North. e-Mail your request for a channel to ellearntube@contactnorth.ca along with an image to be used for the channel (submit in JPG format and size of 120x90 pixels).

I want to limit who can upload into my channel, can this be done?

Yes. e-mail ellearntube@contactnorth.ca to request a password be placed on your channel. Channel password will have to be shared with those from your organization who wish to be able to upload to the channel.

Contact North provides technical support for ellearntube.ca via the technical helpdesk line at 1-888-850-4682. Site requests and inquiries can be e-mailed to ellearntube@contactnorth.ca. We will do our best to assist you with your video questions, however we do not offer advanced video support in terms of tools and utilities used to edit videos.